Acquisition Reform
Focus Group

Multiple Award Task and Delivery Order Contracting

FINAL REPORT
December 4-5, 1996

Workshop Expectations

1. Clarify "Fair Opportunity"
2. Administration of Multiple Awards / Consideration
3. - how to place task orders
4. - what is fair opportunity?
5. Identify the unique contracting issues related to this contract ype
6. "Fair Opportunity" to be considered.
7. How whould contractors recover the cost of submitting task order proposals?
8. When to use muoltiple awards
9. Appropriate role of responsiblity of Contracting Officer and Technical Community in this proceess.
10. Explore source slection criteria for competitive multiple awards
11. 1. Strengths/Weaknesses of Multiple Awards
12. new definitions - simple english
13. An understanding of how other agencies are using Multiple Awards
14. Implementation with current downsizing environment.
15. Identify administrative burdern - Evaluation Process
16. Identify the problems that the new regulations cause
17. Fee for Service issues

Rate Each Issue/Task on Three Criteria: Complxity, Frequency and Criticality

Voting Results

A) Ballot

Method:	Custom Method
Options:	Allow Bypass
Descriptions:	
Hi/Medium/Low (3-Point)	
High (H), Medium (M), Low (L)	
Vote On:	SubItems of Both Lists
Primary List:	
SubItems = 60	
Secondary List:	
Items = 3	
N:	4

B) Results Matrix

- *View Cells by Mean*

	Primary List	Criticality	Complexity	Frequency	Total	Mean	High	Low	STD
1.	Pre Award								
1.1	Applicability of s								
1.2	Establishing the e								
1.3	Acquisition Planni								
1.4	Define Advisory as								
1.5	Define "fair oppor								
1.6	Defining the scope								
1.7	Need to train peop								
1.8	Overview crosswalk								
1.9	Definition of Scop								
1.10	Need to address sp								
1.11	Sic Codes for Mult								
1.12	Contract Considera								
1.13	*Vendor Issue: App								
1.14	**Procedure should								
1.15	**Should have a bu								
2.	Post Award								
2.1	Overview crosswalk								
2.2	Task Order Award/K								
2.3	Mgt Oversight of S								
2.4	Role of Contractin								
2.5	Task Order Process								
2.6	Surveillance/Monit								
2.7	Task Order Proposa								
2.8	Role of Ombudsman								
2.9	Electronic Streaml								
2.10	Closeout Issues								
2.11	Funding Issues								
2.12	Administrative Bur								
2.13	Documentation requ								
2.14	Government Require								
2.15	Omnibus Task Order								
2.16	**If agencies choo								
2.17	***How to handle u								
3.	Vendors								
3.1	Continuous open co								
3.2	Overview crosswalk								

3.3	Need to train peop								
3.4	How does the gvmt								
3.5	Increased bid and								
3.6	Past performance i								
3.7	Competition among								
3.8	Need clarification								
4.	Lawyers								
4.1	Clearly define new								
4.2	Guidelines for est								
4.3	Procedures for han								
4.4	Procedures for han								
4.5	Economy Act Consid								
4.6	Small Business Adm								
4.7	Organizational Con								
4.8	Need to add guidli								
5.	Technical								
5.1	Overview crosswalk								
5.2	Team Approach: Ro								
5.3	Comparing dissimil								
5.4	Need to be prepare								
5.5	Do we have enough								
5.6	Statements of Work								
5.7	Shift from Cost to								
5.8	Evaluation criteri								
5.9	Need training on m								
5.10	Developing and mai								
5.11	Understand move fr								
5.12	Utilization of con								
	Total								
	Mean								
	High								
	Low								
	STD								

C) Vote Spread (Primary List)

- *Sorted by Mean*

1.	Pre Award											
1.1	Applicability of s											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	3		9	M(2.25)	M	H	M	0.50	4	0.50
	Frequency	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
1.2	Establishing the e											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	2	2		10	H(2.50)	??	H	M	0.58	4	0.42
	Frequency	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
1.3	Acquisition Planni											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency		3	1	7	M(1.75)	M	M	L	0.50	4	0.50
1.4	Define Advisory as											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Criticality	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.5	Define "fair oppor											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
	Complexity	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Frequency	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
1.6	Defining the scope											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	1	3		9	M(2.25)	M	H	M	0.50	4	0.50
	Frequency	2		2	8	M(2.00)	??	H	L	1.15	4	0.00

1.7	Need to train peop											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Frequency		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
1.8	Overview crosswalk											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.9	Definition of Scop											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.10	Need to address sp											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.11	Sic Codes for Mult											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
1.12	Contract Considera											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
1.13	*Vendor Issue: App											
	(N = 4)											

	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Complexity			4	4	L(1.00)	L	L	L	0.00	4	1.00
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.14	**Procedure should											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Complexity			4	4	L(1.00)	L	L	L	0.00	4	1.00
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
1.15	**Should have a bu											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Complexity	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
2.	Post Award											
2.1	Overview crosswalk											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
2.2	Task Order Award/K											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
2.3	Mgt Oversight of S											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Complexity	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Criticality	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
	Frequency	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
2.4	Role of Contractin											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC

	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	1	3		9	M(2.25)	M	H	M	0.50	4	0.50
2.5	Task Order Process											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	2	2		10	H(2.50)	??	H	M	0.58	4	0.42
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
2.6	Surveillance/Monit											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
2.7	Task Order Proposa											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Frequency	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
2.8	Role of Ombudsman											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
2.9	Electronic Streaml											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Complexity	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Frequency	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
2.10	Closeout Issues											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Frequency	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Criticality	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04

	Complexity	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
2.11	Funding Issues											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
2.12	Administrative Bur											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Frequency	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
2.13	Documentation requ											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Frequency	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
	Criticality	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
2.14	Government Require											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
2.15	Omnibus Task Order											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Frequency	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
2.16	**If agencies choo											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
2.17	***How to handle u											

	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Criticality	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
3.	Vendors											
3.1	Continuous open co											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency	2	1	1	9	M(2.25)	H	H	L	0.96	4	0.04
	Complexity	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
3.2	Overview crosswalk											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
3.3	Need to train peop											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
3.4	How does the gvmt											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
	Frequency	1	1	2	7	M(1.75)	L	H	L	0.96	4	0.04
3.5	Increased bid and											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		3		6	M(2.00)	M	M	M	0.00	3	1.00
	Frequency		2	1	5	M(1.67)	M	M	L	0.58	3	0.42
	Complexity		1	2	4	L(1.33)	L	M	L	0.58	3	0.42
3.6	Past performance i											
	(N = 4)											

	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
3.7	Competition among											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Frequency	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Criticality		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
3.8	Need clarification											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
4.	Lawyers											
4.1	Clearly define new											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	2	2		10	H(2.50)	??	H	M	0.58	4	0.42
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
4.2	Guidelines for est											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
	Frequency	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
4.3	Procedures for han											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Complexity	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
4.4	Procedures for han											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC

	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Criticality	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
4.5	Economy Act Consid											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	3		9	M(2.25)	M	H	M	0.50	4	0.50
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
4.6	Small Business Adm											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	2	6	M(1.50)	??	M	L	0.58	4	0.42
	Complexity		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency			4	4	L(1.00)	L	L	L	0.00	4	1.00
4.7	Organizational Con											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Complexity	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Criticality	3		1	10	H(2.50)	H	H	L	1.00	4	0.00
	Frequency	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
4.8	Need to add guidli											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	3		9	M(2.25)	M	H	M	0.50	4	0.50
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
5.	Technical											
5.1	Overview crosswalk											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		2	1	5	M(1.67)	M	M	L	0.58	3	0.42
	Complexity		2	1	5	M(1.67)	M	M	L	0.58	3	0.42
	Frequency		1	2	4	L(1.33)	L	M	L	0.58	3	0.42
5.2	Team Approach: Ro											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1		8	H(2.67)	H	H	M	0.58	3	0.42

	Frequency	2		1	7	M(2.33)	H	H	L	1.15	3	0.00
	Complexity	1	1	1	6	M(2.00)	??	H	L	1.00	3	0.00
5.3	Comparing dissimil											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3			9	H(3.00)	H	H	H	0.00	3	1.00
	Complexity	3			9	H(3.00)	H	H	H	0.00	3	1.00
	Frequency			3	3	L(1.00)	L	L	L	0.00	3	1.00
5.4	Need to be prepare											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Frequency	3			9	H(3.00)	H	H	H	0.00	3	1.00
	Criticality	2	1		8	H(2.67)	H	H	M	0.58	3	0.42
	Complexity		2	1	5	M(1.67)	M	M	L	0.58	3	0.42
5.5	Do we have enough											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3			9	H(3.00)	H	H	H	0.00	3	1.00
	Frequency	2		1	7	M(2.33)	H	H	L	1.15	3	0.00
	Complexity		3		6	M(2.00)	M	M	M	0.00	3	1.00
5.6	Statements of Work											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	2	2		10	H(2.50)	??	H	M	0.58	4	0.42
5.7	Shift from Cost to											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Complexity	1	2	1	8	M(2.00)	M	H	L	0.82	4	0.18
	Frequency	1		3	6	M(1.50)	L	H	L	1.00	4	0.00
5.8	Evaluation criteri											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Frequency	3	1		11	H(2.75)	H	H	M	0.50	4	0.50
	Complexity	1	3		9	M(2.25)	M	H	M	0.50	4	0.50

5.9	Need training on m											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	2	1		8	H(2.67)	H	H	M	0.58	3	0.42
	Complexity	1	2		7	M(2.33)	M	H	M	0.58	3	0.42
	Frequency	1	1	1	6	M(2.00)	??	H	L	1.00	3	0.00
5.10	Developing and mai											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Frequency	4			12	H(3.00)	H	H	H	0.00	4	1.00
	Complexity	2		2	8	M(2.00)	??	H	L	1.15	4	0.00
5.11	Understand move fr											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality	1	2		7	M(2.33)	M	H	M	0.58	3	0.42
	Complexity	1	2		7	M(2.33)	M	H	M	0.58	3	0.42
	Frequency	2		1	7	M(2.33)	H	H	L	1.15	3	0.00
5.12	Utilization of con											
	(N = 4)											
	Secondary List	H(3)	M(2)	L(1)	Total	Mean	Mode	High	Low	STD	n	VCC
	Criticality		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Frequency		1	3	5	L(1.25)	L	M	L	0.50	4	0.50
	Complexity			4	4	L(1.00)	L	L	L	0.00	4	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
Yes	1.00
Yes	1.00

Consensus	Threshold
No	1.00
Yes	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold

Yes	1.00
Yes	1.00
No	1.00
Consensus	Threshold
Yes	1.00
No	1.00
No	1.00
Consensus	Threshold
Yes	1.00
Yes	1.00
No	1.00
Consensus	Threshold
No	1.00
No	1.00
No	1.00
Consensus	Threshold
No	1.00
No	1.00
No	1.00
Consensus	Threshold
No	1.00
No	1.00
No	1.00
Consensus	Threshold
No	1.00
No	1.00

No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold

No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00

No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
Yes	1.00
Yes	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
No	1.00
Yes	1.00

Consensus	Threshold
Yes	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
Yes	1.00
Yes	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
No	1.00

Consensus	Threshold
No	1.00
No	1.00
Yes	1.00

List Items in Original Order

A) Primary List

1. Pre Award

1.1 Applicability of socio-economic issues

When you use multiple awards how do you consider socioeconomic programs

(EEO, sub-contracting, set-asides) Coordination with SBA

1.2 Establishing the evaluation procedures for awarding basic contract(s) @ TOs

* Consider both evaluation criteria for basic contracts and task or delivery orders. For task order ensure that evaluation criteria is specific enough to ensure that potential offerors understand the government's anticipated process, but broad enough to allow flexibility throughout an extended period of performance (five years).

*Concern: Broad flexibility may lend itself to differing interpretations of "fair opportunity to compete" and may result in vendor challenges

1.3 Acquisition Planning/Considerations

* Will the resources be available to manage multiple awards ? In a time of government downsizing, will an agency or command be able to make a long term commitment to additional contracting and Program personnel to assume the greater award and administration burden of multiple awards.

Determine cost effectiveness of MAs

IF THEY COMMIT TO A AWARD THEY HAVE THE RESOURCES AND PERSONNEL AVAILABLE FOR THE CONTRACTOR

1.4 Define Advisory asssistance services (former CAAS)

1.5 Define "fair opportunity"

1.6 Defining the scope of work

(SOW, specs, etc)

1.7 Need to train people when this type of contract is appropriate

1.8 Overview crosswalk between the way it was and the way it is.

1.9 Definition of Scope: Gov Wide Application vs Agency only

1.10 Need to address specific agency training requirements

1.11 Sic Codes for Multiple Awards/Omnibus Contracts

1.12 Contract Consideration

1.13 *Vendor Issue: Applicability of Multiple Awards to JOC & SABER type requirements.

OFPP Guidance clear/FAR did not implement in regs; contracting community appears to be unaware.

Federal Register preface states that JOCs & SABER's for FFP construction contracts may not be appropriate for multiple awards. Training module should include examples when multiple awards would not be appropriate, (such as JOCs and SABERs)..

Vendor Issue

1.14 **Procedure should be established for consideration of unsolicited proposals

1.15 **Should have a bucket called "Change the Culture" , train the PARC's, PMR teams, the IG, the GAO on the new ways we can do business

2. Post Award

2.1 Overview crosswalk between the way it was and the way it is.

In multiple awards, Ktrs must be offered a fair opportunity for each task order. 4 exceptions:
urgency; economy/efficiency; minimum; unique qualifications.
New definitions: task orders = svcs; delivery orders = supplies.

2.2 Task Order Award/Ktr Selection ("Fair Opportunity")

Fair Opportunity does not mean Far Part 6 formal competitive procedures; Contracting Officer has broad discretion.

Fair Opportunity does not mean Fair Share of $$$.

Selection Procedures must be established in basic contract.

Need to be trained that not every order needs to be competed

* CO's responsibility in protecting propriatary information or ideas received in TO proposals, since there's no opportunity to protest?

2.3 Mgt Oversight of Svcs: Inherent Gov Funcions/OCIs/Personal Svcs

Governed by OMB Policy Ltr 93-1; OFPP 92-1; and new FAR coverage for Inherent Gov Functions; FAR 37 covers personal services & special Advisory and Assistance Services. Economy Act is covered at FAR 17.5.

* Possibility of greater collusive opportunities between contractors.

2.4 Role of Contracting Officer Representative (CORs)

Essential to have properly trained individual for task orders.

* COR must be able to monitor TOs with multiple contractors, multiple locations, different types of procurements (i.e. FP, CPFF, LOE & completionj), etc..

2.5 Task Order Processing/Streamlined Award Process

Define ordering procedures in basic contract for proposals; allow for streamlining improvements (i.e. electronic vs paper proposals; oral proposals).

Define internal agency procedures for task order processing; time-frames.

Determination of which pricing arrangement to use for individual task orders (LOE/T&M/CPFF/FFP). Complicates award process and administration.

2.6 Surveillance/Monitoring/**Reporting Performance

Monitoring ktr's performance: site visits; reporting; past performance; compliance with task order requirements, etc. Establish surveillance plans; tracking.

Interface between Government (acquisition/legal/technical/ktr/ACO/COR).

* Degree of TO evaluation of performance - e.g., every 6 months, every year, or only at completion of TO?

* Methodologies for monitoring/evaluating of past performance should be established (e.g., "earned value")

*Need for Contracting Officer to have past performance information to service potential customers (cost/schedule/delivery)

*Mark for deletion Dup of 6? What is a reasonable weight and methodology of measuring past performance

*How to measure, quantify and report performance statistics during the life of the IDIQ, tracking the performance of competing vendors on completed TO's

*

2.7 Task Order Proposal Process/Streamlined Techniques

Applicability of socio-econimic issues (EEO, sub-contracting, set-asides) - may be used as rationale for ktr selection for task order.

How to develop evaluation criteria??

Electronic

Oral presentations vs written proposals. Proposals required at all??

If competed: must each prime propose?

2.8 Role of Ombudsman

*What specific authority & responsibility?
Also, need to stress objectivity. Can a decision be made, changed, reversed?

*Do they act as mediator or resolve disputes

EXPERIENCE WITH OMBUDSMAN:

WITHDREW REQUEST
BUDMAN - SUGGESTED WRITING LETTER
CONSIDER ADR TECHNIQUES

2.9 Electronic Streamlining of Task Orders

* Preference would be technology that works - adequately developed & tested BEFORE full implementation is required.

2.10 Closeout Issues

* Close-out milestones of a TO must be defined & standardized.

* Early identification of the close-out process & responsibilities (both internal & external).

2.11 Funding Issues

* Incremental and fully funded TOs must be tracked under the same contract.

* Others too many to mention - ASSOCIATED WITH USE OF FUNDS, MORE CRITICAL WITH THE NATURE OF THE TASK ORDERS

*Cancelled, Expired and Replacement Funding - WHAT HAS TO BE TAUGHT IN A COURSE, HOW TO GET REPLACEMENT FUNDS, A FUNDING ISSUE, THINGS THAT NEED TO BE CONSIDERED, THERE NEEDS TO BE AWARENESS

2.12 Administrative Burden/Overhead associated with omnibus program.

Large volume of orders. Quick response/turn-around.

Proposal costs reimbursable??? HOW??

Fee for Service??

2.13 Documentation requirements for individual task orders

*Same areas, but less degree, as new procurements? i.e. sole source justification, tech eval criteria w/weights, detailed tech eval write-up, decision memo...

ANSWER:
IN A TASK ORDER CONTRACT YOU HAVE DOCUMENT YOUR FILE FOR THE AWARDS. SIMILIAR TO PRICE NEGOTIATION MEMO. DOCUMENT THE PROCESS THAT ENABLED YOU TO AWARD THAT TASK ORDER

(ktr selection/technical approach/cost or price analysis)

2.14 Government Requirer/Industry interface prior to task order ktr selection

*Paradym which needs to be addressed,

Marketing??

2.15 Omnibus Task Order Contracts must be managed as a program.

HAVE TO LOOK AT HOW ALL THE CONTRACTS ARE OPERATING IN THE PROGRAM

OMNIBUS PROGRAMS HAVE TO BE MONITORED AND MANAGED DIFFERENTLY THAN OTHER CONTRACTS - ADHOC COMMITTEE

How will they be managed as a program? Who has oversight?

2.16 **If agencies choose to provide debriefings to contractors on competitve task orders training must be provided relative to the content of and procedure for debriefing

2.17 ***How to handle updates to a contract due to new technology.

3. Vendors

3.1 Continuous open communication/Interface between Government & Industry

*Partnering between Gov/Industry

AWARDEES NEED TO COMUNICATE ABOUT PROBLEMS FOR PROCESS IMPROVEMENT/CONTINUOUS FEEDBACK

training; lessons learned, etc.

3.2 Overview crosswalk between the way it was and the way it is.

Is this number one or two in importance

*Impact of Past Performance on task order awards.

*Broad Contracting Officer/Government discretion in determining operating procedures.

3.3 Need to train people: when is Multiple Award type of contract appropriate?

Never mind!! Is this number one or two in importance

*Define applicability of multiple awards relative to job order & SABER contracts.

3.4 How does the gvmt arrive at a level playing field in a multiple award program?

Assuming an allocation basis is prohibited by law.

*Reasonable and clear terms and conditions; fair application of terms and conditions.

*Statement of work must be consistently interpreted.

3.5 Increased bid and proposal costs associated with individual task order proposals.

*A vendor should not have to propose on every task order solicited. If he is expected to propose, how does he recover bid and proposal costs?

*Multiple Award uncertainty raises contractor overhead/risk.

3.6 Past performance is major factor in source selection and in task order selection.

No record is not a negative.

*Need to understand measure of past performance/current performance on relevant contracts.

FEEDBACK TO CONTRACTOR FOR WHAT HE NEEDS TO IMPROVE ON

3.7 Competition among Government contract vehicles

Contractor could fulfill requirement under many contractual vehicles.

3.8 Need clarification on the Role, Authority & Qualifications of Ombudsman

4. Lawyers

4.1 Clearly define new terms of RFP to minimize challenges

*Fari opportunity to perform

*Define similar size, complexity and what is a neutral rating.

*Specify the multiple award task order procedures

*Contract award selection procedures

*Specify whether there is a mandatory bid policy on all task orders

*Establish a "management task order" to cover task order proposal costs?

ANSWER: FOUND TO BE A GOOD PRACTICE UNDER SINGLE AWARD TO GET TASK ORDER UP FRONT

LAY GROUNG RULES IN SOLICITATION

NEEDS TO BE CONSISTENTLY APPLIED IF YOU PRACTICE THIS

RAMIFICATION OF LATE PROPOSAL ON A TASK ORDER? SHOULD BE SPELLED OUT FOR YOU IN THE PROCEDURES

4.2 Guidelines for establishing adequacy of consideration/valid contract

*Vendor community should challange the Government's requirement prior to the closing date of the RFP

*Regulatory requirements establishes either a minimum amount of dollars or a specified number of orders??

(minimum guarantee)

4.3 Procedures for handling Breach of Contract due to "unfair opportunity to compete"

*This issue relates to post award Government breach and an opportunity for the contractor to bring the issue to the Federal court system

*RFP should precisely define fair opportunity to compete

"PRECISELY" - MAY NOT BE APPROPRIATE TERM

4.4 Procedures for handling preaward/postaward protest

Identiy the timeframes for protest & determination

Contractor's challenge of award selection decisions

Contractor challenges of contract award based upon evaluation of risk assessment - past performance

4.5 Economy Act Considerations (17.5) (guidelines for use)

*Inter-agency transfer of funds to pay the cost of using another agency's task order contract

*Determination and Findings

*Fee for service is required to avoid an illegal use of appropriated funds:

ILLEGAL AUGMENTATION OF THE AGENCIES FUNDS
THE SERVCING AGENCY HAS TO CHARGE EXTRA COSTS
NEEDS FURTHER CLARIFICATION

4.6 Small Business Administration Issues

*Individual agency establishment of mandatory percentages of small and small disadvantage business participation to the prime contractor's team

(Set-asides remain untouched) Does multiple award & task order contracts guidelines apply to Sec 8a (or any set-aside) small business contracts

- DOING IT B/C DID NOT FEEL SB & SDB COULD NOT COMPETE AS SUBS ON THEIR TEAM
- USE THE MIX TO WHAT EVER DEGREE IS POSSIBLE

4.7 Organizational Conflict of Interest/Personal Services/Inherently Governmental Functions

Comment: no change from previous tenets

4.8 Need to add guidlines related to oral presentations

5. Technical

5.1 Overview crosswalk between the way it was and the way it is.

5.2 Team Approach: Roles & Responsibilities of Contracting/Legal/Technical/Small Bsn, etc.

Additional members of the team to include oversight groups to include this training (auditors, IG, etc.) in order to support prof decisions

5.3 Comparing dissimilar technical proposals

*Presuming that this relates to performance based statement of work

5.4 Need to be prepared for numerous rounds of evaluations

*Clarify comment: numerous evaluations due to number of task orders competed not numerous evaluation for each individual task order

5.5 Do we have enough COR's to support volume/have the training and receive appointment

5.6 Statements of Work for Task Orders

*Training in writing performance based statement of work and measurements - Army Material Command Road Shows/Training Modules

5.7 Shift from Cost to Technical/Past Performance in Selection Decision

Substantial input from technical community in selection of ktr for task order; no longer "just" KO determination based upon cost

5.8 Evaluation criteria for task order process: technical input

5.9 Need training on multiple types of contracts/orders which will be used.

Especially T and M

5.10 Developing and maintaining past performance ie.ongoing databases.

5.11 Understand move from time of regulation to time of guidance

*Clarifying comment required

5.12 Utilization of contractor technical support in RFP development and evaluation of proposals

*Also applicable to evaluation of task order proposals

*Determination and Findings must be completed

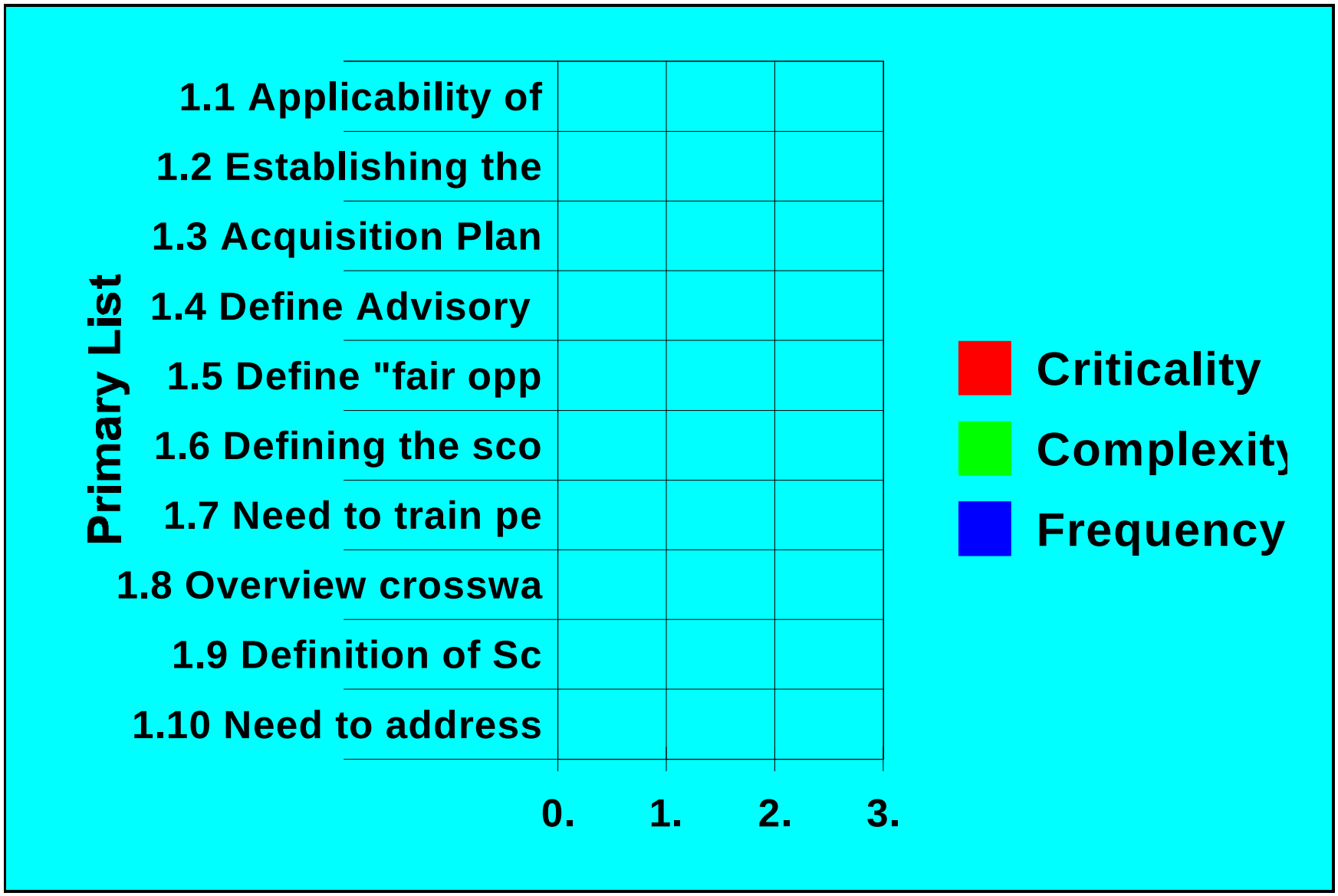
B) Secondary List

1. Criticality

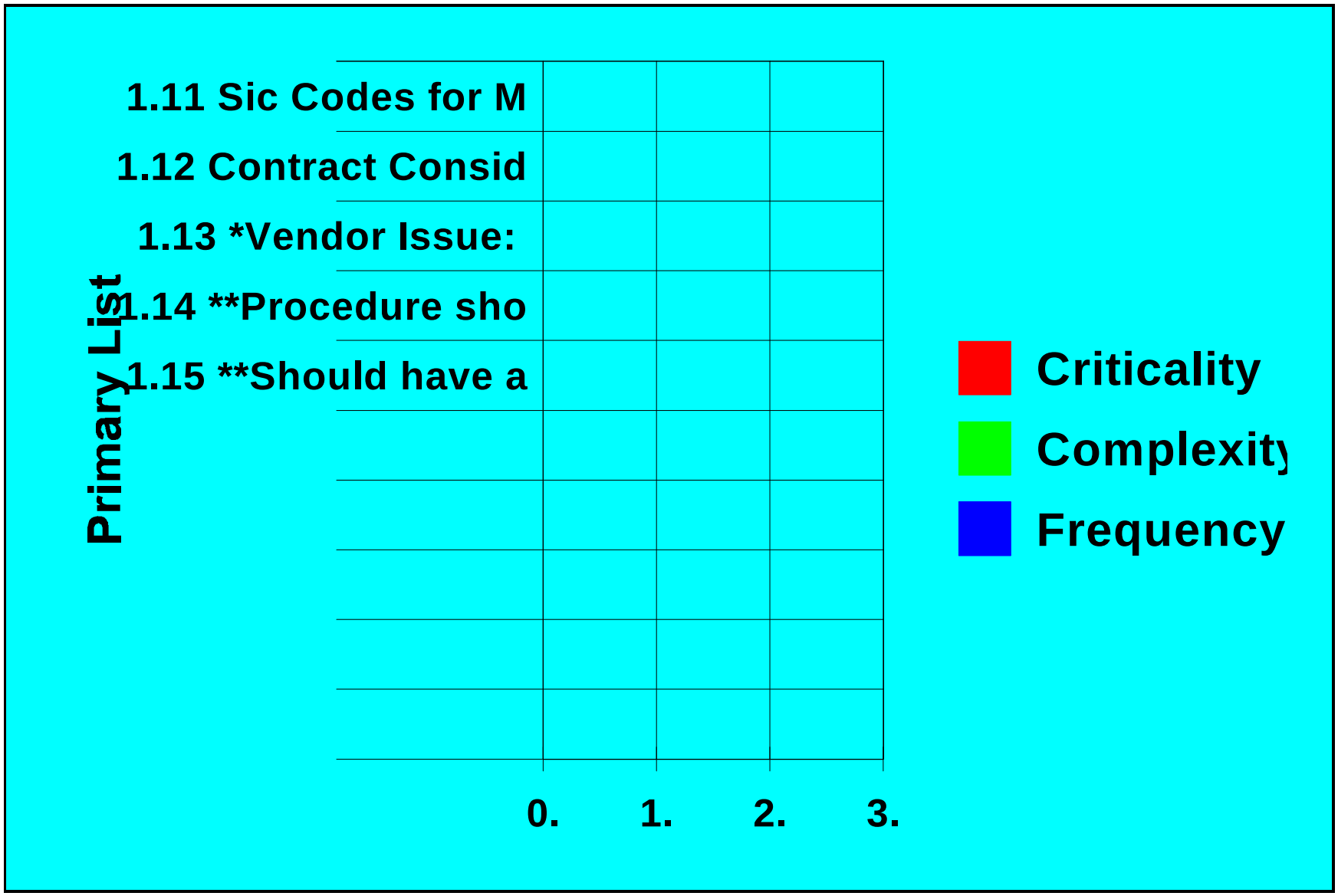
2. Complexity

3. Frequency

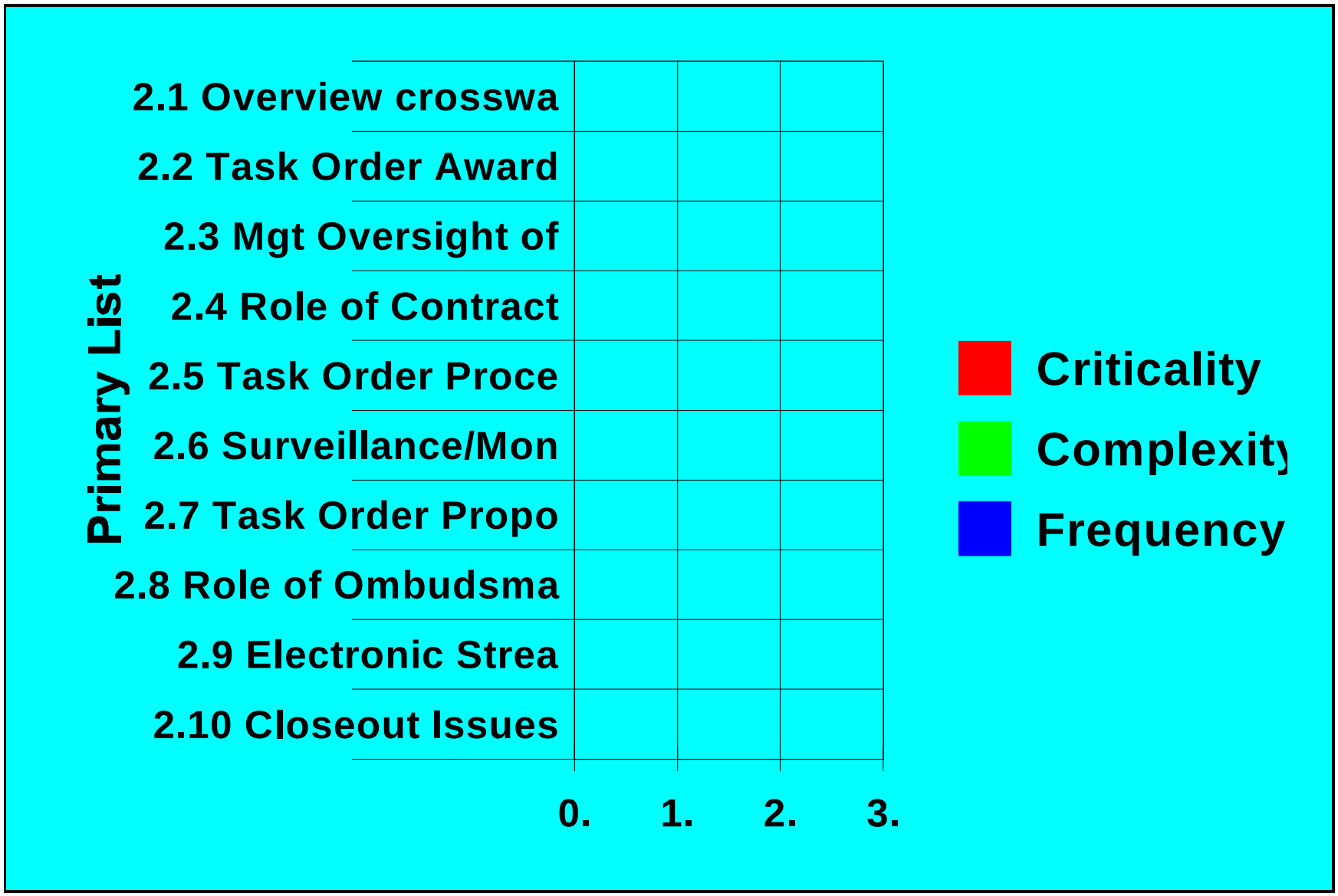
Appendix A -- Result Charts



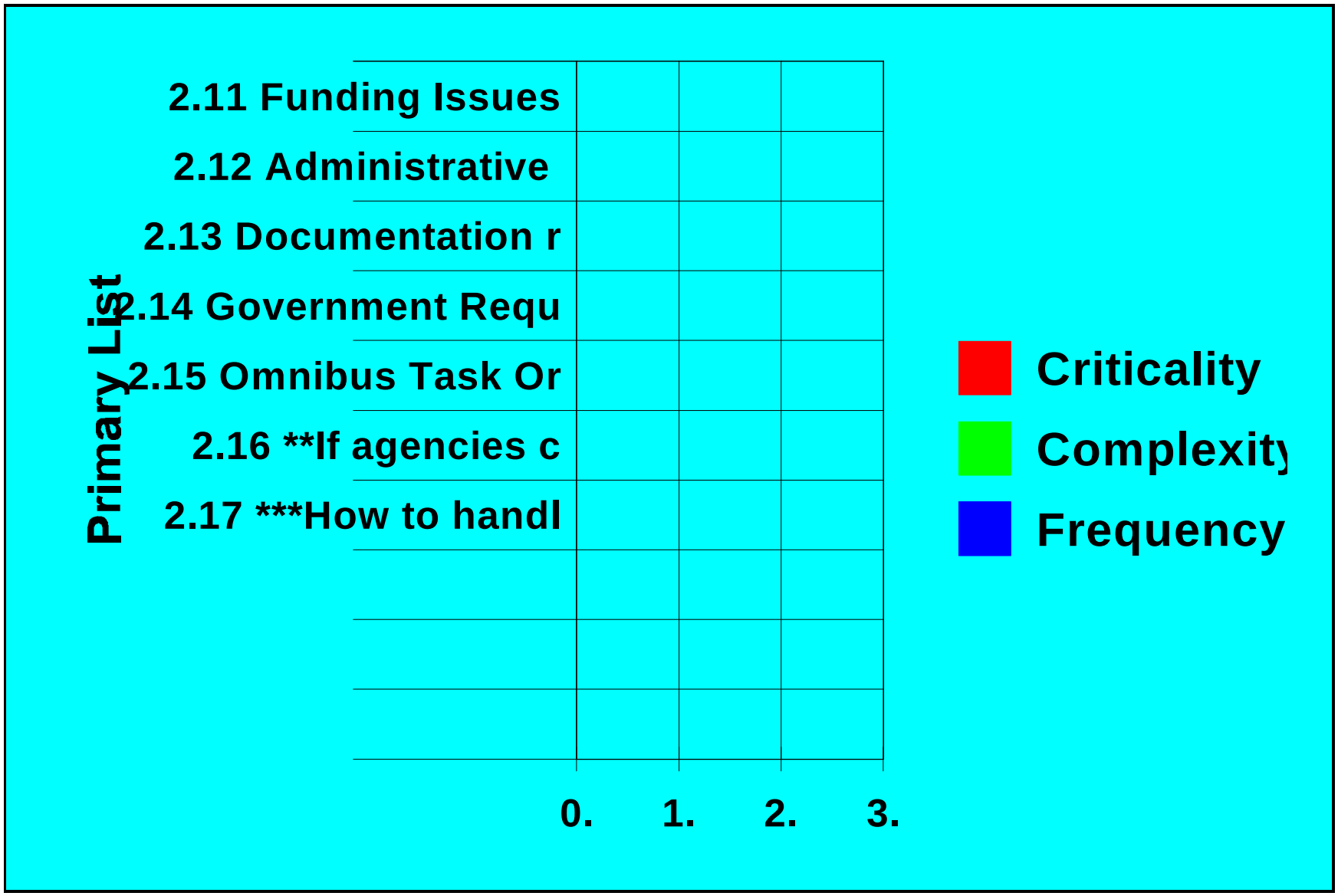
Results Chart (Pre Award) (1 of 2)



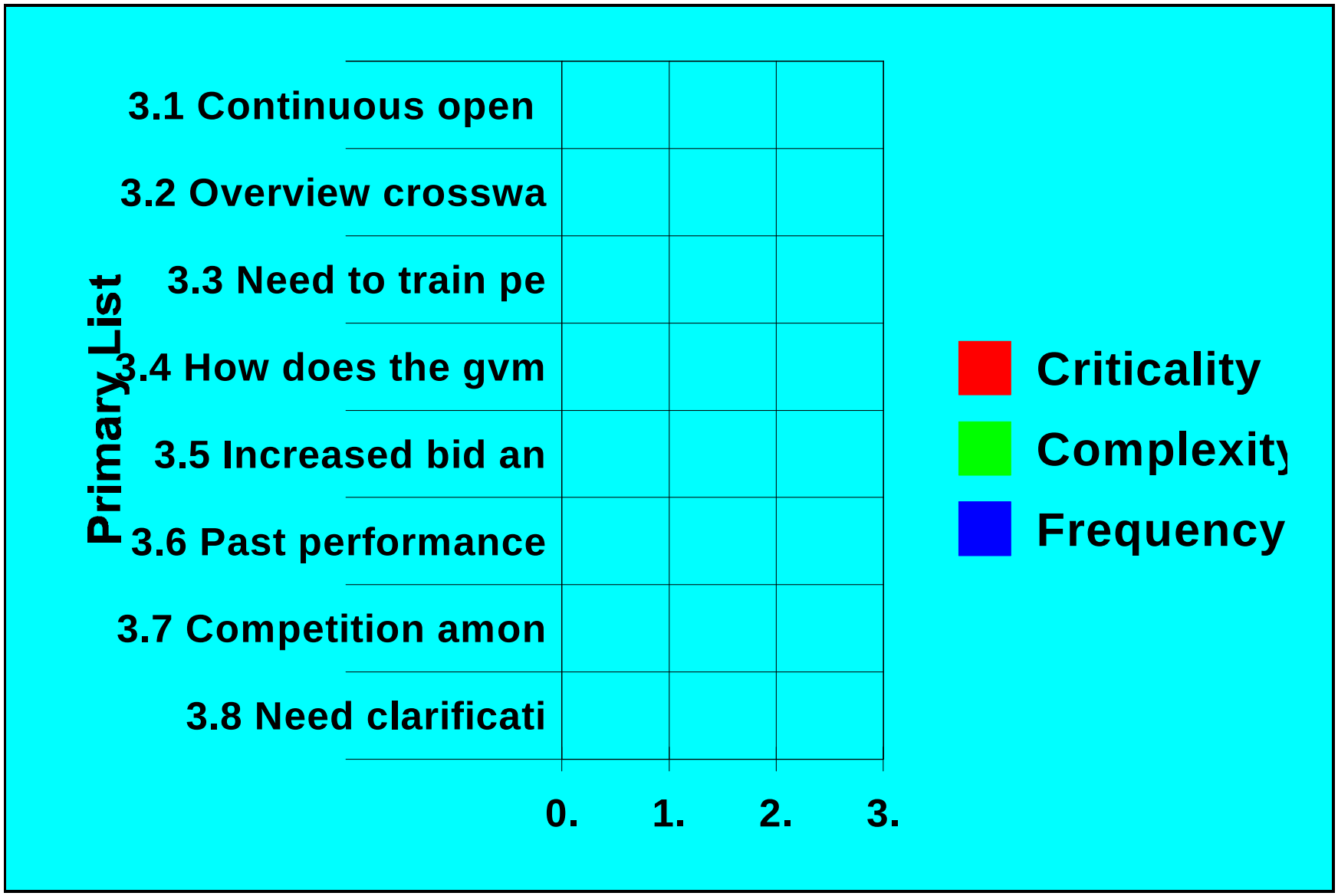
Results Chart (Pre Award) (2 of 2)



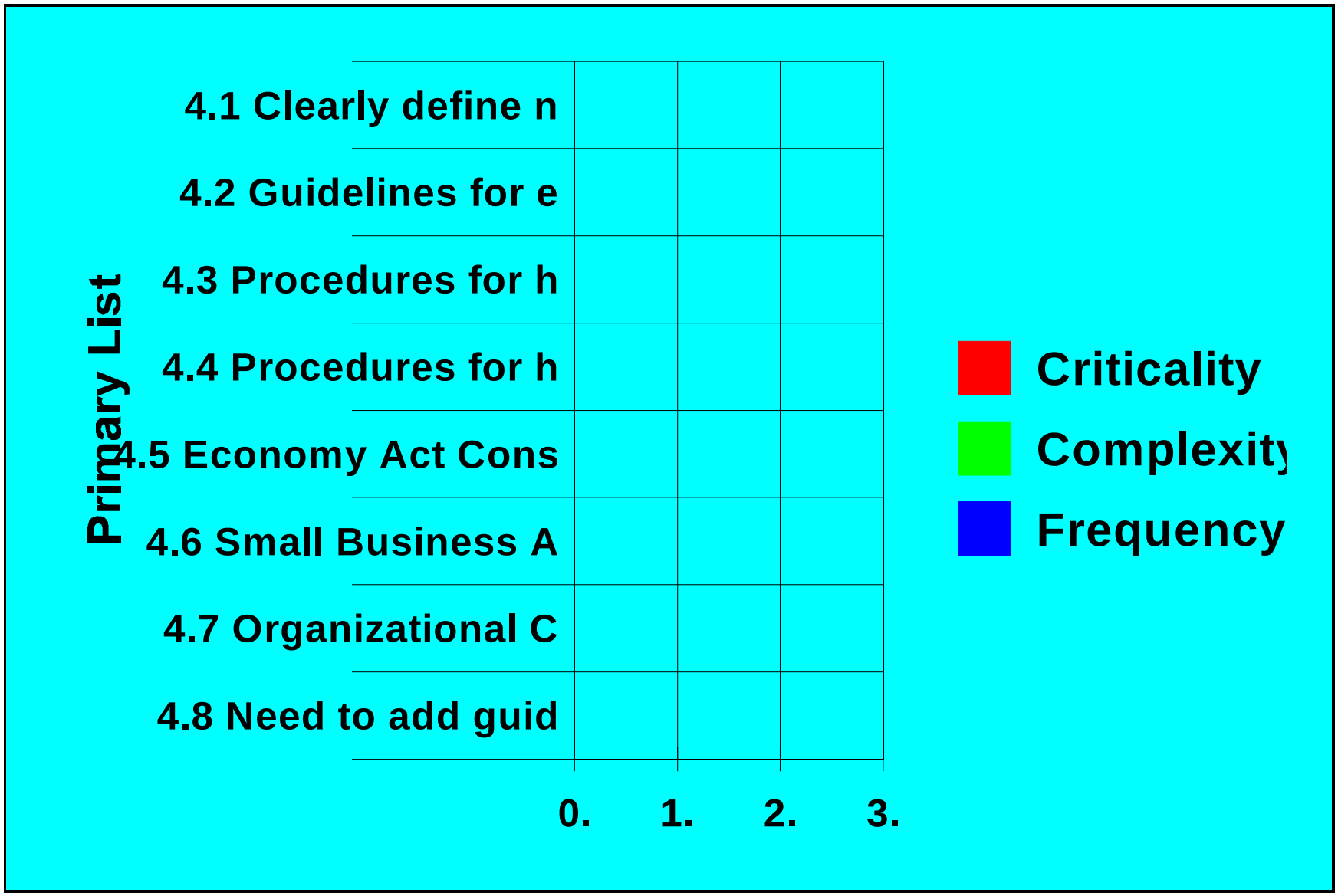
Results Chart (Post Award) (1 of 2)



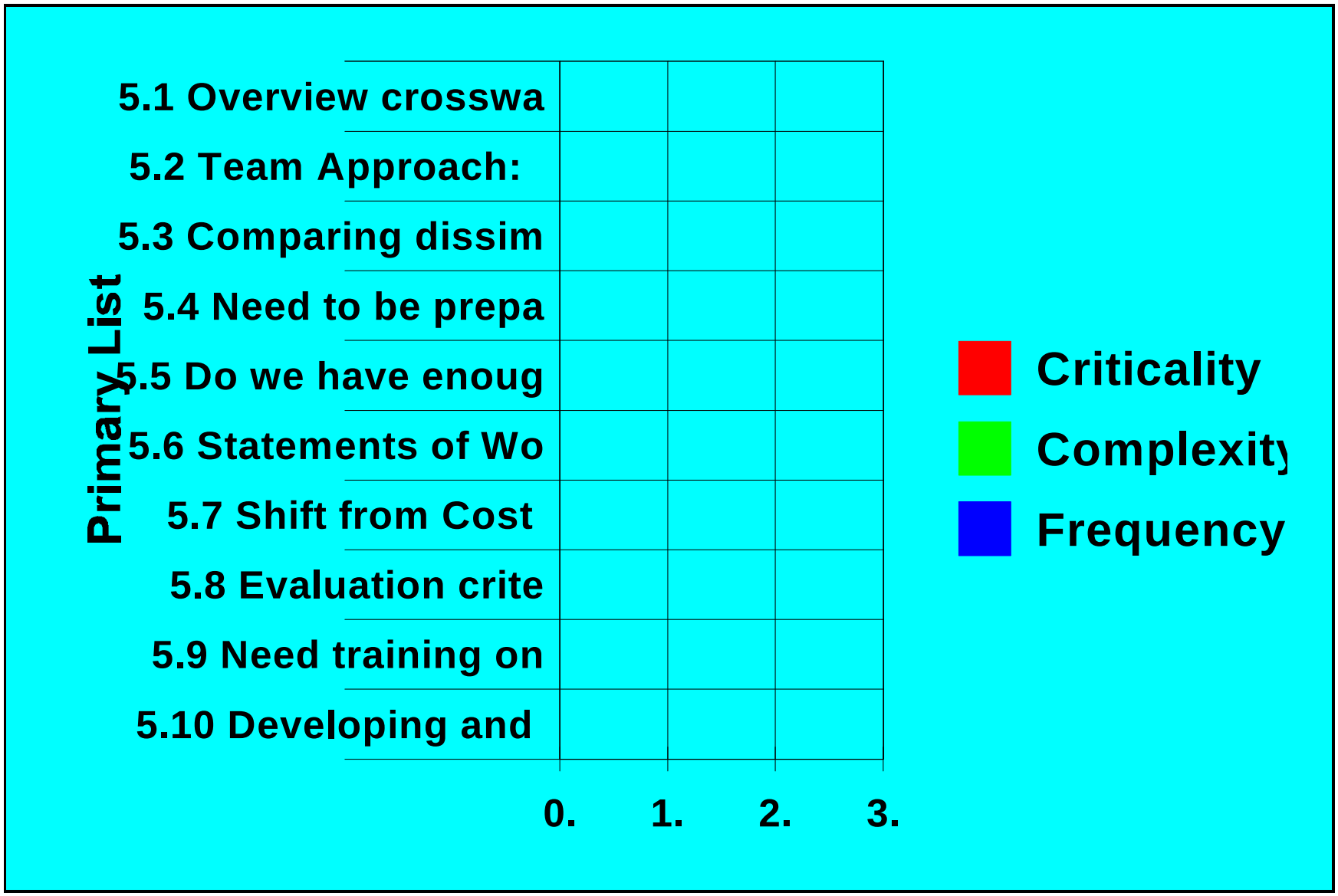
Results Chart (Post Award) (2 of 2)



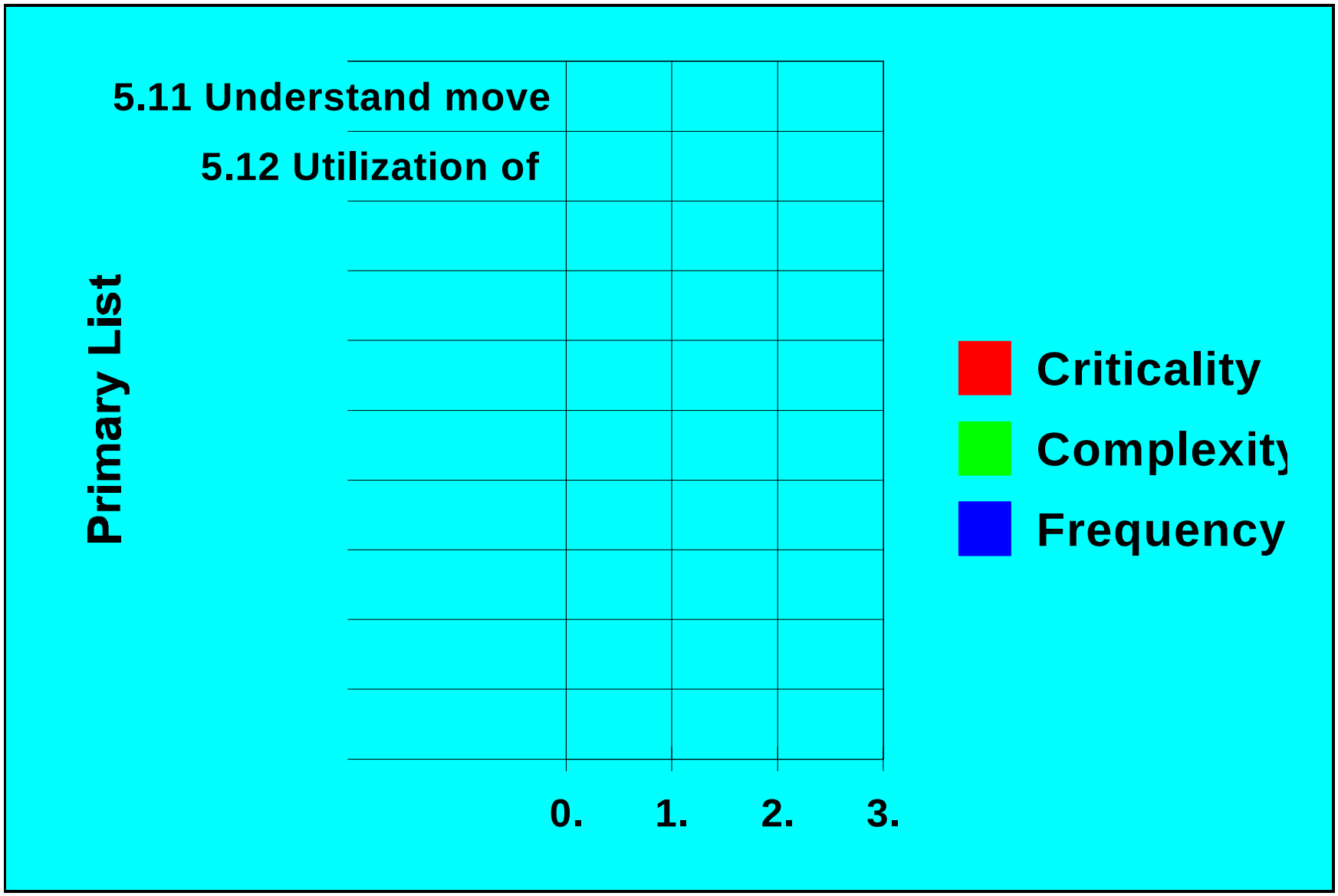
Results Chart (Vendors)



Results Chart (Lawyers)



Results Chart (Technical) (1 of 2)



Results Chart (Technical) (2 of 2)